

**American Association of University Women
Reorganization Committee
September 12, 2010**

The meeting was called to order by the President, Dr. Barbara Zaborowski.

Business:

Updated copies of the Bylaws, Duties of Officers, and an Organizational chart was given to members for review. A change was made in elected officers. There will be only one secretary instead two. The 7 required meetings will consist of 4 with programs and 3 business meetings. Additional changes were suggested. New copies will be made of each.

The annual booklet is requiring updates since errors were found. The booklet information is now on the computer so that updates can be made easily. A new copy will be printed for members.

The newsletter was reviewed. An additional page will be added containing membership information, requests for changes to the annual booklet, information on the October meeting, etc. Lee Rager changed information on the book sale announcement.

Barbara announced that the web page contains a section for documents used in the organization. The Check Request form was reviewed with suggestions for line items and amounts to be added. Barbara will create any other routine forms that are needed such as a Press Release and place access to them on the web.

Membership will be asked to attend the September meeting at 12:30 for business. This will include adoption of the budget, a vote on book sale funds, membership updates, the reorganization, committees, and book sale collections.

Deanna Haddle and Kathy Howanek reported on the Stem Project. There is a need for funding and volunteers. These will be addressed.

A Division Conference is being held October 30 at Cranberry Twp.

Adjournment:

Respectfully submitted,

Maryann Minahan
Recording Secretary